

# **Marion Technical College**

## **Student Orientation**



**MARION**  
TECHNICAL COLLEGE

# **Student Services & Student Fees**

- ▶ **Career Advisors**
- ▶ **Applications**
- ▶ **Testing**
- ▶ **When Life Interferes With School**
- ▶ **Registrar**
- ▶ **Paying for classes/services**

# School Safety

- ▶ **Parking**
- ▶ **Fire Drills**
- ▶ **Lock In Place**

# Financial Aid Basics

- ▶ **MTC Financial Aid Office - Room 69**
- ▶ **Financial Aid office hours**
  - ▶ **Monday – Thursday 8:00am to 6:00pm**
  - ▶ **Friday 8:00am to 3:00pm**
- ▶ **If you have questions, please visit the Financial Aid office to discuss your aid package.**
- ▶ **Financial Aid communicates with students by email & phone. Please be sure your information in FOCUS is correct.**
- ▶ **Title IV students earn their grant payments based on attendance.**
- ▶ **MTC is a Clock Hour school. Your attendance is critical to your success!**

# Financial Aid

## Aid and Scholarships Available

- ▶ **Title IV – Federal Pell Grant**
- ▶ **OSFA (Florida State Aid)**
- ▶ **Department of Veteran Affairs**
- ▶ **Vocational Rehab**
- ▶ **MTC Financial Aid**
- ▶ **CareerSource: Citrus Levy Marion**
- ▶ **Mike Rowe Works**

# **Satisfactory Academic Progress SAP**

- ▶ **All students must maintain Satisfactory Academic Progress (SAP)**
- ▶ **MTC SAP Policy basics:**
  - ▶ **Grades – maintain a 2.0 GPA or program specific GPA (whichever is higher)**
  - ▶ **Attendance – maintain 90% minimum**
  - ▶ **Pace – Complete your program on time**

# Expectations In Your Program

- ▶ **Student Responsibilities**
- ▶ **Drug Free Schools and Communities Act**
- ▶ **Children on Campus**
- ▶ **Student Handbook**
- ▶ **Academic Integrity**
- ▶ **Academic Probation**
- ▶ **Acceptable Dress**
- ▶ **Badge Cost for Replacement \$5.35**

# Protecting Your Private Information

- ▶ **FERPA**
- ▶ **HIPAA**
- ▶ **Senate Bill 524**

<https://offender.fdle.state.fl.us/>

**1-888-357-7332**



# Student Grievances

- ▶ **Institution's Catalog on website**
- ▶ **Student Handbook on website**
- ▶ **“Failure on the part of the student to observe the time limits for initiation and/or follow-up on a complaint or grievance will automatically result in the complaint or grievance being considered abandoned.”**

# FOCUS

- ▶ **Accessing Your Information in FOCUS**

- ▶ **Marion.FocusSchoolSoftware.com**

- ▶ **Login: Student ID Number**

- ▶ **Password: 8 Digit Birthday  
(05031999)**

- ▶ **Website:**

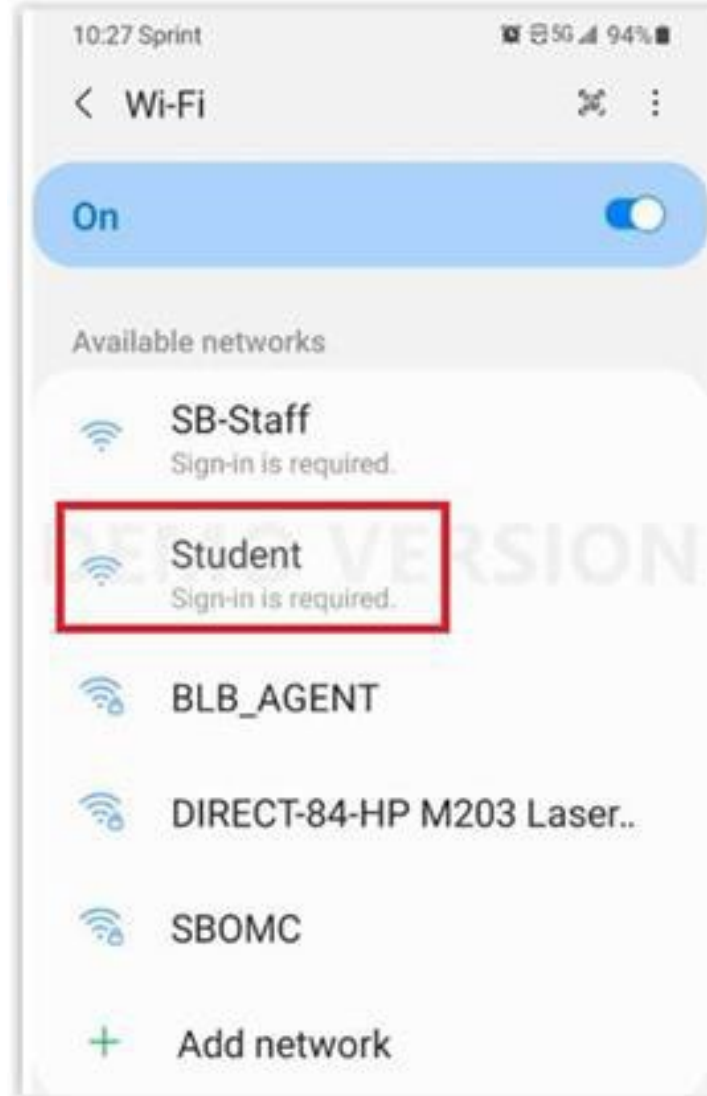
- ▶ **MarionTC.edu has a link for FOCUS**

# Email and Microsoft Office 365

- ▶ **Student Emails and Office 365 Applications**
  - ▶ **Web Address:** <https://www.office.com>
  - ▶ **Login:** [firstname.lastname@mariontc.edu](mailto:firstname.lastname@mariontc.edu)
  - ▶ **Example:** [Sarah.Smith@mariontc.edu](mailto:Sarah.Smith@mariontc.edu)
  
- ▶ **See Karen Drew in Student Services for Help with Email Password**

# Accessing Student Wi-Fi on Campus:

**I. Students will search for available Wi-Fi networks and choose the Student (Red box)**



**2. It will open to a District Student Wireless login page:**

**3. The student's credentials currently are as follows:**

- **Login: FOCUS Student ID (e.g. 811226)**
- **Password: Office 365 E-mail Password (e.g. goofy19)**

10:26 95%

Sign in to Student  
https://wifiauth.marionschools.net

**MARION COUNTY PUBLIC SCHOOLS**  
Developing Successful Citizens -  
Every Student, Every Day

MCPS Student Wireless

Sign in with your MCPS Username and Password

**NOTE:** You can only be logged into one device at a time

Username

Password

**SIGN IN**

By clicking Sign In, you agree to the following [Acceptable Use Policy](#)

**Note: If students do not have the necessary credentials, they will need to contact their teacher who will call Student Services (Karen Drew) and get class roster containing this information**

# Student & College Activities



# Student Ambassador Program



# National Technical Honors Society (NTHS)

**See Jeanine Johnson**





# Graduation

- ▶ **Must meet all program requirements in order to graduate.**
- ▶ **Application for graduation – Apps will be given to each program/student & must be submitted by Sept. 30<sup>th</sup> if you choose to participate in graduation. You must submit an application to be able to participate.**
- ▶ **Ordering cap and gown – Must order by Sept. 30<sup>th</sup> for the Winter Graduation**
- ▶ **<https://highschool.herffjones.com/secom/home>**
  - ▶ **Search “Marion Technical College Ocala”**
  - ▶ **Click Shop Grad products**
- ▶ **Winter & Spring Graduation – Winter Graduation – December 14th, 2022. Spring Graduation – TBD**

**If you have any questions  
that are not answered in  
this orientation, please  
visit Student Services!**



**MARION**  
TECHNICAL COLLEGE

# Don't Forget To Follow Us On Social Media!



**Marion Technical College - Ocala - YouTube**



**@MarionTechCollege - Instagram**



**@MyMarionTC - Facebook**



**@MyMarionTC - Twitter**