

MTC – NEW ABE/GED/ESOL STUDENT HOW TO APPLY

Step 1

- COMPLETE **ONLINE** APPLICATION
 - Submit completed school application online.
www.mariontc.edu (**Application Online**)
 - \$20 Application fee

Step 2

- STUDENT RECEIVES AN EMAIL
 - Student will be required to come to campus to finish the registration process

Step 3

- WHEN STUDENT COMES TO CAMPUS
 - Information in FOCUS is updated
 - Supplemental paperwork is completed
 - STUDENT pays tuition of \$47.25
 - STUDENT is enrolled in MTC
 - STUDENT is scheduled for a CASAS or TABE test

Step 4

- AFTER STUDENT RECEIVES VALID CASAS or TABE TESTING SCORES
 - Scores are submitted to the registrar
 - Registrar schedules student in course
 - Registrar emails a copy of the schedule to student