



THE SECRETARY OF EDUCATION
WASHINGTON, DC 20202

April 21, 2020

Dear College and University Presidents:

We continue to make good on our promise to quickly make Coronavirus Aid, Relief, and Economic Security (CARES) Act funding available so that you can serve students and help them continue to learn during this unprecedented time. It's been two weeks now since the Department made \$6.3 billion in initial formula grants available to institutions to provide emergency financial aid grants to college students whose lives have been disrupted, many of whom are facing financial challenges and struggling to make ends meet. These expedited awards reflected my top priority in administering the CARES Act: to get support to those most in need as quickly as possible. As of today, about half of institutions have completed the simple applications required to access these funds, which means many students are still waiting for emergency financial relief. I hope those that haven't will act quickly to help their students.

Today, we're releasing information on how to access the second half of formula grants to institutions of higher education authorized by Section 18004(a)(1) of the CARES Act, also known as the funds for "Recipient's Institutional Costs."

Section 18004(c) of the CARES Act allows your institution to use up to one-half of the total funds received under Section 18004(a)(1) to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus. The funding for Recipient's Institutional Costs, which I am making available today through a second Certification and Agreement process, is separate from the funding previously made available for Emergency Financial Aid Grants to Students. Because helping students remains our number one priority, please note that your institution must have entered into the Funding Certification and Agreement for Emergency Financial Aid Grants to Students before submitting the second Certification and Agreement for Recipient's Institutional Costs.

While I know you face many challenges arising from the COVID-19 pandemic, I encourage you to use the portion of your award for Recipient's Institutional Costs to expand your remote learning programs, build your IT capacity to support such programs, and train faculty and staff to operate effectively in a remote learning environment. These activities will help ensure that learning can continue for your students during the Nation's recovery from the coronavirus pandemic, and strengthen your position to support continued learning in the future.

I also encourage you to consider using the funds for Recipient's Institutional Costs to expand support for your students with the most significant financial needs arising from the coronavirus pandemic, including eligible expenses under a student's cost of attendance, such as course materials, technology, health care, childcare, food, and housing.

In order to access the funds for Recipient's Institutional Costs under Sections 18004(a)(1) and 18004(c) of the CARES Act, please sign the Recipient's Funding Certification and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund (available for download on our Office of Postsecondary Education's CARES Act website (<https://www.ed.gov/about/offices/list/ope/caresact.html>) and return via [grants.gov](https://www.grants.gov) (<https://www.grants.gov>), acknowledging and agreeing to the terms and conditions of the funding. After the Department has received the Certification and Agreement and verified the information therein, institutions may draw down their funds for the Recipient's Institutional Costs using the Department's G5 system.

Once again, I am pleased to have been able to move quickly to award funds provided under the CARES Act to meet the needs of both students and institutions as we work together to overcome the impact of the coronavirus pandemic on teaching and learning in our postsecondary institutions. I look forward to continuing to work with you on behalf of America's students.

Sincerely,

Betsy DeVos

00148400	Florida State College At Jacksonville	FL	\$14,500,515	\$7,250,257
00148900	Florida State University	FL	\$29,339,828	\$14,669,914
04206300	Florida Vocational Institute	FL	\$623,164	\$311,582
00755800	Fort Myers Technical College	FL	\$507,574	\$253,787
02338400	Fort Pierce Beauty Academy	FL	\$443,123	\$221,561
03434300	Fortis College	FL	\$1,192,474	\$596,237
04146300	Fred K. Marchman Technical College	FL	\$320,269	\$160,134
02362100	Full Sail University	FL	\$9,445,834	\$4,722,917
04133900	Futura Career Institute	FL	\$374,889	\$187,444
04116400	Future-Tech Institute	FL	\$144,916	\$72,458
04229800	Gadsden Technical Institute	FL	\$41,133	\$20,566
02307400	George Stone Technical College	FL	\$446,933	\$223,466
03079800	George T. Baker Aviation Technical College	FL	\$624,978	\$312,489
04276500	Global Medical & Technical Training Institute	FL	\$48,533	\$24,266
00149000	Gulf Coast State College	FL	\$2,415,469	\$1,207,734
04182600	Hci College	FL	\$698,258	\$349,129
00787000	Hillsborough Community College	FL	\$16,262,267	\$8,131,133
02188900	Hobe Sound Bible College	FL	\$75,745	\$37,872
03037500	Hodges University	FL	\$1,029,439	\$514,719
03706300	Hollywood Institute	FL	\$490,367	\$245,183
04162500	Hollywood Institute Of Beauty Careers	FL	\$1,554,527	\$777,263
04251700	Hope College Of Arts And Sciences	FL	\$88,555	\$44,277
04150800	Immokalee Technical College	FL	\$181,354	\$90,677
00149300	Indian River State College	FL	\$9,553,094	\$4,776,547
04274200	Installer Institute	FL	\$8,619	\$4,309
04223400	Interamerican Technical Institute	FL	\$87,212	\$43,606
02257900	International Academy	FL	\$203,011	\$101,505
03411400	International Training Careers	FL	\$397,293	\$198,646
00149500	Jacksonville University	FL	\$2,208,846	\$1,104,423
04162000	Jose Maria Vargas University	FL	\$13,814	\$6,907
04213200	Kaizen Beauty Academy	FL	\$55,217	\$27,608
04276800	Kck Beauty & Barber Academy	FL	\$15,023	\$7,511
02151900	Keiser University	FL	\$21,190,626	\$10,595,313
04157100	L3 Commercial Training Solutions Airline Academy	FL	\$173,310	\$86,655
02573200	La Belle Beauty Academy	FL	\$234,070	\$117,035
02287100	La Belle Beauty School	FL	\$193,530	\$96,765
00150200	Lake Sumter State College	FL	\$2,306,379	\$1,153,189
02228300	Lake Technical College	FL	\$568,563	\$284,281
04242000	Latin Beauty Academy	FL	\$238,057	\$119,028
04233400	Lee Professional Institute	FL	\$60,437	\$30,218
00558600	Lindsey Hopkins Technical College	FL	\$501,691	\$250,845
00558500	Lively Technical College	FL	\$942,497	\$471,248
01016100	Loraines Academy & Spa	FL	\$141,007	\$70,503
01323400	Lorenzo Walker Technical College	FL	\$492,820	\$246,410
00150500	Lynn University	FL	\$1,935,875	\$967,937
00561200	Manatee Technical College	FL	\$1,015,473	\$507,736
03103900	Marion Technical College	FL	\$541,724	\$270,862
04228900	Mcdougle Technical Institute	FL	\$197,728	\$98,864
04244700	Med Academy	FL	\$67,956	\$33,978
04148500	Medical Institute Of Palm Beach	FL	\$135,341	\$67,670
03099600	Mercy Hospital School Of Practical Nursing, A Program Of Plantation Ge	FL	\$172,183	\$86,091
02326800	Meridian College	FL	\$488,558	\$244,279
04227500	Merryfield School Of Pet Grooming	FL	\$37,149	\$18,574
03125600	Miami Ad School	FL	\$190,523	\$95,261
00150600	Miami Dade College	FL	\$49,074,737	\$24,537,368
00887800	Miami International University Of Art & Design	FL	\$2,762,168	\$1,381,084
02316200	Miami Lakes Educational Center And Technical College	FL	\$362,478	\$181,239
03078000	Miami Media School	FL	\$757,634	\$378,817
04128400	Miami Regional University	FL	\$774,452	\$387,226
04182500	Millennia Atlantic University	FL	\$44,229	\$22,114
04220200	More Tech Institute	FL	\$130,953	\$65,476
03035900	National Aviation Academy	FL	\$1,950,415	\$975,207
04250500	National Personal Training Institute	FL	\$175,113	\$87,556
03957400	New College Of Florida	FL	\$837,170	\$418,585
03433400	New Concept Massage & Beauty School	FL	\$209,257	\$104,628
03224300	New Professions Technical Institute	FL	\$600,447	\$300,223
00150800	North Florida College	FL	\$715,483	\$357,741
03557300	North Florida Cosmetology Institute	FL	\$224,742	\$112,371
03382300	North Florida Technical College	FL	\$134,851	\$67,425
00151000	Northwest Florida State College	FL	\$2,530,500	\$1,265,250
03089200	Nouvelle Institute	FL	\$805,020	\$402,510
00150900	Nova Southeastern University	FL	\$7,157,194	\$3,578,597
04210800	Nri Institute Of Health Sciences	FL	\$163,872	\$81,936
03230300	Okaloosa Technical College And Choice High School	FL	\$393,330	\$196,665
02501500	Orange Technical College - Mid Florida Campus	FL	\$538,345	\$269,172
02513200	Orange Technical College - Orlando Campus	FL	\$255,268	\$127,634
02321200	Orange Technical College - Westside Campus	FL	\$293,856	\$146,928
02504600	Orange Technical College-Winter Park Campus	FL	\$265,697	\$132,848
03127900	Osceola Technical College	FL	\$590,003	\$295,001

**Recipient's Funding Certification and Agreement
for the Institutional Portion of the Higher Education Emergency Relief Fund
Formula Grants Authorized by Section 18004(a)(1) of the Coronavirus Aid, Relief, and
Economic Security (CARES) Act**

Sections 18004(a)(1) and 18004(c) of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education ("Secretary") to allocate a maximum institutional portion of the formula grant funds in the amount of \$ 270,862.00 (up to 50 percent of the amount authorized under Section 18004(a)(1) of the CARES Act) to Marion Technical College ("Recipient").

Section 18004(c) of the CARES Act allows Recipient to use up to 50 percent of the funds received to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities, including marketing and advertising; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship (collectively referred to as "Recipient's Institutional Costs"). Section 18004(c) also requires Recipient to use no less than fifty percent of the funds received to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the coronavirus (including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care). This Certification and Agreement solely concerns Recipient's Institutional Costs, as defined above.

To address Recipient's Institutional Costs, and pursuant to the Secretary's authority under the CARES Act and associated with the coronavirus emergency, as stated in Proclamation 9994 of March 13, 2020, "Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak," *Federal Register* Vol. 85, No. 53 at 15337-38 (hereinafter "Proclamation of National Emergency"), the Secretary and Recipient agree as follows:

1. The Secretary will provide Recipient funds for Recipient's Institutional Costs as authorized under Sections 18004(a)(1) and 18004(c) of the CARES Act.
2. As a condition for receiving funds for Recipient's Institutional Costs, Recipient must have entered into the Funding Certification and Agreement for Emergency Financial Aid Grants to Students under the CARES Act. Recipient may, but is not required to, use funds designated for Recipient's Institutional Costs to provide additional emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus. If Recipient chooses to use funds designated for Recipient's Institutional Costs to provide such emergency financial aid grants to students, then the funds are subject to the requirements in the Funding Certification and Agreement for the Emergency Financial Aid Grants to Students under the CARES Act, entered into between Recipient and the Secretary.
3. The Secretary urges Recipient to devote the maximum amount of funds possible to emergency financial aid grants to students, including some or all of the funds earmarked for Recipient's Institutional Costs, especially if Recipient has significant endowment or other resources

at its disposal. The Secretary urges Recipient to take strong measures to ensure that emergency financial aid grants to students are made to the maximum extent possible.

4. In consideration for the funds and as conditions for their receipt, Recipient warrants, acknowledges, and agrees that:

(a) The funds shall be used solely for the purposes authorized in Section 18004(c) of the CARES Act. In accordance with Section 18004(c) of the CARES Act, Recipient shall not use funds for payment to contractors for the provision of pre-enrollment recruitment activities, which include marketing and advertising; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.

(b) Recipient retains discretion in determining how to allocate and use the funds provided hereunder, provided that funds will be spent only on those costs for which Recipient has a reasoned basis for concluding such costs have a clear nexus to significant changes to the delivery of instruction due to the coronavirus. It is permissible for Recipient to use the funds for Recipient's Institutional Costs to reimburse itself for costs related to refunds made to students for housing, food, or other services that Recipient could no longer provide, or for hardware, software, or internet connectivity that Recipient may have purchased on behalf of students or provided to students.

(c) Consistent with Section 18006 of the CARES Act, Recipient agrees that to the greatest extent practicable, Recipient will pay all of its employees and contractors during the period of any disruptions or closures related to the coronavirus. The Department would not consider the following Recipient's Institutional Costs to be related to significant changes to the delivery of instruction due to the coronavirus, and therefore would not view them as allowable expenditures: senior administrator and/or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions, and stock options; and any other cash or other benefit for a senior administrator or executive.

(d) Recipient's Institutional Costs must have been first incurred on or after March 13, 2020, the date of the Proclamation of National Emergency.

(e) Recipient will comply with all reporting requirements including those in Section 15011(b)(2) of Division B of the CARES Act and submit required quarterly reports to the Secretary, at such time and in such manner and containing such information as the Secretary may reasonably require (See also 2 CFR 200.327-200.329). The Secretary may require additional reporting in the future, including but not limited to reporting on the use of the funds for Recipient's Institutional Costs, demonstrating such use was in accordance with Section 18004(c), accounting for the amount of reimbursements to the Recipient for costs related to refunds made to students for housing, food, or other services that Recipient could no longer provide, and describing any internal controls Recipient has in place to ensure that funds were used for allowable purposes and in accordance with cash management principles.

(f) Recipient shall comply with all requirements in Attachment A to this Certification and Agreement.

(g) Recipient shall promptly and to the greatest extent practicable use the funds for Recipient's Institutional Costs by one year from the date of this Certification and Agreement, and document its efforts to do so as part of the reports specified in subsection (e) above.

(h) Recipient shall cooperate with any examination of records with respect to the funds for Recipient's Institutional Costs by making records and authorized individuals available when requested, whether by (i) the U.S. Department of Education and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

(i) Recipient's failure to comply with this Certification and Agreement, its terms and conditions, and/or all relevant provisions and requirements of the CARES Act or any other applicable law may result in Recipient's liability under the False Claims Act, 31 U.S.C. § 3729, *et seq.*; OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; 18 USC § 1001, as appropriate; and all of the laws and regulations referenced in Attachment A, which is incorporated by reference hereto.

RECIPIENT or Authorized Representative of Recipient	_____
OPEID Number	031039
DATE	April 23, 2020

Attachment A to Recipient's CARES Funding Certification and Agreement

Recipient assures and certifies the following:

- Recipient will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; nondiscrimination; Hatch Act provisions; labor standards; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders and regulations.
- With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; Recipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and Recipient will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.
- Recipient will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 75, 77, 79, 81, 82, 84, 86, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0842. The time required to complete this information collection is estimated to be 2,853 total burden hours. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: Hilary Malawer, 400 Maryland Avenue, SW. Washington, D.C. 20202.