Instructors | Jan Roberts, RMA, BXMO, CPC, CCS-P  
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| phone | 352-857-6881 |

Classrooms | Rooms 66 & 68 Health Science |

Class Hours | 5pm to 10pm Monday - Thursday  
| Phone | 352-671-7219 |

Texts:
Chabner, Davi-Ellen  
Watkins, Cynthia J.  
**SimChart for the Medical Office**: 2016, Elsevier

Workbook:
None

Additional Resources:
**Blackboard** on-line resources and activities for **Language of Medicine** text  
Evolve on-line student resources for **Language of Medicine**  
Taber's Medical Dictionary  
Internet

**OCP: B Course HIM0091**: Medical Coder/Biller 1 – 350 Hours - SOC Code 29-2071

**COURSE DESCRIPTION**
The focus of this section of the curriculum for the medical coder/biller program is directed at learning, applying, and correctly interpreting medical terminology as used in documentation for medical records as well as obtaining an understanding of the human anatomy and fundamentals of disease processes associated with each organ system.
Medical Coder/Biller – ATD HIM0091

Florida DOE Performance Standards: To prepare competent entry-level medical coder/billers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. This course includes the following:

13.0 Describe the anatomy and physiology of the human body
14.0 Demonstrate proficiency in the application of medical terminology
15.0 Demonstrate an understanding of the fundamentals of disease process in relationship to the human body, including pharmacology

Technical Requirements:
This course uses the Blackboard platform as a tool for learning enhancement. The student is given a written document on the technical requirements for their home computer, as well as an orientation in the use of Blackboard through the MTC Blackboard website. In addition, each student is given their own unique login and password to give them access to only each course for which they are registered to maintain academic integrity in both the classroom and distance learning environments.

Prerequisite:
Successful completion of
OCP: A Course HIM0009: Intro to Health Information Technology

Evaluation:

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Examinations:
Knowledge (cognitive/affective) tests must be passed with a minimum of 80%. One retake is permitted at instructor’s discretion if 80% is not achieved. Performance (psychomotor) tests must be passed at 95% within the designated time limit. These may be repeated until the skill is mastered.