



## Commercial Class “A” and Class “B” Programs Enrollment Checklist

**\*\*\*All applicants must be drug free. Students WILL be drug and alcohol tested and federal rules mandate drivers are drug free.\*\*\***

- ✓ **Step 1 - Complete and submit an application to Marion Technical College. \$20.00**  
Certified copy of DMV complete driving record \$ 16.25 at DMV (provide by time of interview)
- ✓ **Step 2 – Interview with MTC staff (for class placement)**  
Applicants may be required to provide additional documentation including Pre-Hire letters to determine class placement.
- ✓ **Step 3 –Secure financial assistance if needed**  
Applicants seeking financial assistance will need to secure funding as fees are to be paid during the program’s enrollment session/orientation. (Applicants not seeking financial assistance continue with the program entrance requirements listed below.)
- ✓ **Step 4 – Requirements to attend enrollment session:**  
The chart below details the requirements to attend the enrollment session. The left side of the chart is for those pursuing Class “A” training, and the right side is for Class “B” training.

<b>Commercial Vehicle Driving (Class “A”)</b>	<b>Commercial Class “B” Driving</b>
<ul style="list-style-type: none"> <li>• Complete steps 1 through 3</li> <li>• Provide copy of DOT Physical Exam (<b>must submit prior to enrollment session</b>)</li> <li>• Provide copy of Class “A” combination CDL learner’s permit. Handbook can be found at <a href="http://www.flhsmv.gov/handbooks">www.flhsmv.gov/handbooks</a>. (CPL Permit, study sections <u>1, 2, 3, 5 and 6.</u>) The cost for the CPL permit test is \$6.25 paid to DMV. (<b>must submit prior to enrollment session</b>)</li> <li>• Some situations may require additional documentation such as Pre-Hire letters.</li> </ul>	<ul style="list-style-type: none"> <li>• Complete steps 1 through 3</li> <li>• Provide copy of DOT Physical Exam (<b>must submit prior to enrollment session</b>)</li> <li>• Provide copy of Class “B” CDL learner’s permit. Handbook can be found at <a href="http://www.flhsmv.gov/handbooks">www.flhsmv.gov/handbooks</a>. (CPL Permit, study sections <u>1, 2, 3, and 5.</u>) The cost for the CPL permit test is \$6.25 paid to DMV. (<b>must submit prior to enrollment session</b>)</li> <li>• Some situations may require additional documentation such as Pre-Hire letters.</li> </ul>

- ✓ **Step 5 - Attend mandatory Commercial Class “A” or Class “B” program enrollment session.**  
Prior to class, all students selected for an upcoming class must attend an enrollment session. You will be notified in advance of your orientation date and time. **Enrollment Session includes:**
  - Register for class (all financial matters including the payment of fees must be finalized prior to registration taking place)
  - Orientation for the Commercial Vehicle Driving Course

If you have any questions please contact Christina, Program Clerk, 352-671-7273.